|  |  |  |  |
| --- | --- | --- | --- |
| **Acronym** |  | **Funding Agency** |  |
| **Proposal’s title** |  | | |
| **Requested budget (€)** |  | **Duration** | 48 mois |
| **Lead scientific coordinator** | [Name] [First name]  [Partner]  [Adress]  [Phone]  [Email] | | |

Please use an **easily readable** document layout (A4 pages, Calibri 11 or equivalent, single spaced, 2cm margins, numbered pages ; for figure and table, minimum Calibri 9 or equivalent)

The project description cannot exceed a **20-page limit** (including Gantt chart, overview of the implication of scientific leaders in on-going projects, overview of the requested funds and their scientific justification, and bibliography) and must be **submitted in a PDF format**. Before submitting the proposal, delete all guidelines sections (grey text).

Proposals must **fulfil the four main evaluation criteria: “Relevance and suitability”, “Quality of the consortium and scientific ambition”, “Implementation of the project”, “Global impact of the proposal”**. Applicants are advised to consult the call for proposal for further information about the different sub-criteria related to the chosen funding instrument.

**Summary table of persons involved in the project:**

For French consortia, please use table:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Partner** | **Last Name** | **First name** | **Current position** | **Role & responsibilities in the project (4 lines max)** | **Involvement (person.month) throughout the project's total duration** |
| University X / Society Y | TOURNESOL | Tryphon | Professor | Coordinator  Tasks X, Y, Z | 18 p.month |
|  |  |  |  | Partner’s scientific leader  Task Z |  |
|  |  |  |  | Other member |  |

For international consortia, replace table with:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Country** | **Partner** | **Last Name** | **First Name** | **Current position** | **Role & responsibilities in the project (4 lines max)** | **Involvement**  **(person.months) throughout the project's total duration** |
|  | University X / Society Y | TOURNESOL | Tryphon | Professor | Scientific coordinator  Tasks X, Y, Z | 18 p.month |
|  |  |  |  | PostDoc to be hired in the frame of the project | Partner’s scientific leader Task Z |  |
|  |  |  |  |  |  |  |

# Scientific abstract

*This abstract will be made public, for funded projects. It will be used by the funders to present the project.*

*(4000 characters maximum)*

|  |
| --- |
|  |

# Overall project’s strategy and approach

Describe the positioning of the project in relation to the orientations and specificities of the challenge. Specify which aspects of the challenge are covered or not and justify these choices.

# Scientific ambition

## Objectives and research hypotheses

Present the objectives and the research hypotheses; present the scientific and technical barriers to be lifted; present the expected results; if applicable describe any final products developed.

## Position of the project with respect to to the state of the art

Emphasise the originality and the novelty of the proposal - concerning its objectives and its methodology – and its position in relation to the state of the art; show the contributions of the project partners to this state of the art; present any preliminary results.

## Methodology and risk management

Describe the methodology and its relevance to reach the objectives, detail the scientific risks and fall-back solutions envisaged.

**⚠ Concerning the international consortia proposal,** it is mandatory for applicants to provide the scientific contribution of the French and foreign teams.

# Description of the consortium

## Scientific coordinator

Present the scientific coordinator, his/her experience as scientific coordinator or project manager, his/her experience in the scientific field

## The consortium

Present the consortium and its complementarity: demonstrate the quality and complementary nature of the consortium specifying the identity of the scientists involved and their institution and all other items providing a framework for judging the quality and complementarity of partners and consortia;  
complementarity of the consortium in view of the multidisciplinary nature of the challenge

**⚠ The CV of the scientific coordinator and partner’s scientific leader(s) must be included in another document, as annex.**

# Implementation of the project

## Expression and coordination of interdisciplinarity within the consortium

**Expression and coordination of interdisciplinarity within the proposed research consortium (within AI, within biodiversity, between AI and biodiversity); Project leadership and coordination with the overall and inter-consortium management of the challenge; Scientific and technical feasibility of the project, risk management related to coordination and project monitoring; Suitability of the resources used for the project objectives; Realism of the schedule, compliance with the challenge schedule**

## Implemented and requested resources to reach the objectives

Describe the means – those previously available and those requested – to achieve the objectives.

* **Scientific and technical justification of the requested means linked to the objectives of the proposal**, per item of expenditure and by partner and appropriateness of the grant amount requested and resources used (permanent and non-permanent staff (interns, doctoral students, post-docs), coordination costs, investment amount, equipment purchases, travel costs, subcontracting, consumables etc.), .
* Summarise the requested funds in the table below in accordance with the information filled out on the website. Please refer to the terms of participation provided by the funders.
* Description of the context in terms of human and financial resources available thanks to previous or ongoing projects, ongoing or future co-funding request.
* If a partner is relying on its own funds, justify the available means to realise its tasks.

**Partner 1: XXXXX**

Staff expenses

Costs linked to the researchers, engineers, technicians and other scientific staff affected to the project; **Justification in relation to the scientific objectives.**

Instruments and material costs

Acquisition, depreciation or rental costs of instruments or material and the scientific consumables specifically used for the achievement of the project. **Justification in relation to the scientific objectives.**

Outsourcing / subcontracting

Acquisition costs of (1) Licences, patent, brand, software, database, copyrights etc.; (2) Subcontracting costs; for the achievement of the project. **Justification in relation to the scientific objectives.**

General and administrative costs & other operating expenses

Missions expenses and travel costs of the permanent and temporary staff affected to the project; conferences organisation costs. **Justification in relation to the scientific objectives.**

General and administrative costs & other operating expenses

**Partner N: XXXXX**

Staff expenses

Instruments and material costs

Outsourcing / subcontracting

General and administrative costs & other operating expenses

**Requested means by item of expenditure and by partner\***

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | | **Partner**  **XXX** | **Partner**  **XXX** | **Partner**  **XXX** | **Partner**  **XXX** |
| Staff expenses | |  |  |  |  |
| Instruments and material costs (including the scientific consumables) | |  |  |  |  |
| Outsourcing / subcontracting | |  |  |  |  |
| General and administrative costs & other operating expenses | Travel costs |  |  |  |  |
| Administrative management & structure costs\*\* |  |  |  |  |
| **Sub-total** | |  |  |  |  |
| **Requested funding** | |  | | | |

\* Please make sure that the amounts indicated are strictly identical to those entered on the submission platform. If information is not consistent, or if they were incorrectly filled in or missing, the data considered valid will be at the discretion at the organisers.

\*\* For marginal cost beneficiaries, please refer to the terms of participation provided by the funders.

# Global impact of the project

Describe in what scientific fields and eventually economic, social or cultural field project results may have an impact, in the short, medium or long term. Detail the initiatives covering relations between science and society (e.g. media initiatives, participation at science festivals, etc.) jointly organised with professionals working in the fields of scientific, technical and industrial culture (i.e. mediators, journalists, etc.) and that will be held throughout the duration of the project and after completion.

**For a international consortia:** Describe the strategy for disseminating and exploiting results, including potential initiatives promoting scientific, technical and industrial knowledge, highlight value added by European or international cooperation.

# References related to the project

List the bibliographical references used for the proposal.

The bibliography must be included in the 20-page limit. The bibliography may include preprints that are yet to be published in a peer-reviewed journal, especially those referencing preliminary data. If available, please indicate the “open access” link to improve accessibility for the reviewers. Do not mention impact factors for the journals mentioned, in accordance with the San Francisco Declaration signed by ANR.

Do not forget to include (appendix zip file) the mandatory additional annexes for international consortiums:

* Financial offer based on the format provided by Expertise France (Annex A *(annex III of the grant contract*))
* For the international organisation/institution coordinating the consortium:

•  Financial information form for the institution or organisation; (Annex

B)

* + •  The lead applicant's declaration (Annex C)
  + •  The statement of commitment to integrity (Annex D *(annex VIII of the*

*grant contract*))

* For all the members of the international consortium:
  + •  Sworn statement concerning exclusion criteria and absence of conflict of interest (Annex E)
  + •  Mandate authorising the lead applicant to submit the project proposal on its behalf and to sign the standard grant contract with Expertise France on its behalf. (Annex F)
* **Need for the consortium's agreement**A consortium agreement or preliminary agreement is strongly recommended for international consortiums in order to present the methods of internal governance between all partners and the lead partner *(to be included in the annex if available*).  
  All the partners must sign the sworn statement (Annex E) attached to the call for proposals and these must be included with the project proposal.