**Proposal’s title**

*Please use an* ***easily readable*** *document layout: A4 pages, Calibri 11 or equivalent, single spaced, 2cm margins, numbered pages ; for figure and table, minimum Calibri 9 or equivalent.* ***The text in grey is to be deleted.***

***The project description (1) cannot exceed a 20-page limit*** *(including summary table of persons involved in the project, Gantt chart, overview of the implication of scientific leaders in on-going projects, overview of the requested funds AND their scientific justification, and bibliography) and (2)* ***must be******submitted in a PDF format****.* ***No annexes allowed****.*

***CVs of the scientific coordinator and any partners’ scientific leaders must be completed online, on*** [***IRIS***](https://iris.anr.fr/fr/login)***, before the closing date of stage 2. Concerning a JCJC or PRME project, only the CV of the scientific coordinator is required.*** *On* [*IRIS*](https://iris.anr.fr/fr/login)*, the “CVs of scientific managers” tab allows the coordinator to check the completion of CVs online.*

*As the evaluation could be carried out by non-French speaking researchers, we recommend that you write both your scientific document and the CVs* ***in English****.*

*Proposals must* ***fulfil the three main evaluation criteria: “Quality and scientific aim”, “Organisation and implementation of the project”, “Impact and benefits of the project”****. Applicants are advised to consult the document* [*AAPG2024 Guide*](https://anr.fr/fileadmin/aap/2024/aapg-2024-guide-en.pdf) *for further information about the different sub-criteria related to the chosen funding instrument.*

**Summary table of persons involved in the project:**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Partner** | **Name** | **First name** | **Current position** | **Role & responsibilities in the project (4 lines max)** | **Involvement (person.month) throughout the project's total duration** |
| *University X / Society Y* | *T\_ \_ \_ \_ \_ \_* | *T\_ \_ \_* | *Professor* | *Coordinator*  *Tasks X, Y, Z* | *18p.month* |
|  |  |  |  | *Partner’s scientific leader*  *Task Z* |  |
|  |  |  | *Postdoctoral contract* |  |  |

*If the project is an international collaborative research project (PRCI), replace table with:*

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Country** | **University or Institution** | **Last Name** | **First Name** | **Current position** | **Role in the project** | **Involvement**  **(person.months)** |
|  |  |  |  | *Professor* | *Scientific coordinator*  *Tasks X, Y, Z* | *18* |
|  |  |  |  | *PostDoc to be hired in the frame of the project* |  |  |

**Any changes that have been made in the full proposal compared to the pre-proposal / compared to the registration**

***Specify and justify*** *any significant changes made since the drafting of the pre-proposal or registration of the PRCI, in particular changes in requested grant amount, scientific and technological objectives and composition of the consortium.*

***Eligibility criteria according to compliance with pre-proposal:*** *The full proposal must describe the same project as that described in the pre-proposal. The funding instrument, the evaluation panel and the coordinator must be the same as in the pre-proposal. Any deviation from the pre-proposal and any budgetary change of more than 7% between the two stages of the call must be justified in the introduction to the scientific document. The relevance of any discrepancies is assessed by the panel members on the basis of the explanation given by the coordinators in the introduction of the scientific document. (Cf.* [*AAPG2024 Guide*](https://anr.fr/fileadmin/aap/2024/aapg-2024-guide-en.pdf)*, section* B.5.2.).

# Proposal’s context, positioning and objective(s)

***This paragraph refers to the evaluation criteria “Quality and scientific aim”, cf. sub-criteria in*** [*AAPG2024 Guide*](https://anr.fr/fileadmin/aap/2024/aapg-2024-guide-en.pdf)

## Objectives and research hypothesis

*Present the objectives and the research hypothesis; present the scientific and technical barriers to be lifted; present the expected results; if applicable describe any final products developed.*

*Present the added value of the project in terms of scientific contribution, whether in terms of object, problem and methodological approach, and in terms of targeted knowledge production.*

## Position of the project as it relates to the state of the art

*Emphasise the originality of the project - concerning its objectives and its methodology – and its position in relation to the state of the art; show the contributions of the project partners to this state of the art; present any preliminary results. In the case of a project proposal following up on previous project(s) already funded by ANR or by another body, provide a summary of the results achieved and clearly describe the new issues raised and the new objectives set out in the light of the earlier project.*

## Methodology and risk management

*Describe precisely the methodology and its relevance to reach the objectives; detail the scientific risks and fallback solutions envisaged; set out the scientific programme and justify the work programme's task breakdown with regard to the objectives being pursued.*

* *For each task, describe the objectives, the work programme, deliverables, partners' contributions, methods and technical decisions, risks, and fall-back solutions (among other examples: difficulty to access study site, lack of preliminary data, delay in obtaining approval from the ethics committee, etc.). Illustrate with a Gantt chart.*
* *Justify the relevance of the methodology in terms of ethics, scientific integrity and social responsibility – and as such, taking into account or not the sex and/or gender aspect -, including the disciplinary coverage (mono- trans- and inter-disciplinarity).*
* *If applicable, indicate the conditions of access to a research infrastructure IR, or an IR\* or an OSI.*

**⚠** *For the coordinators who indicated when submitting the project in step 1, on IRIS, the use of one or more OSI and/or IR\*, thus falling within the strategic priority "Scientific exploitation of data generated by OSI and IR\*" (see* [*text of the AAPG 2024*](https://anr.fr/fileadmin/aap/2024/aapg-2024-en.pdf)*, §A), clearly explain the ambition and objectives of the project* ***in relation to the challenges of exploiting scientific data from the research infrastructure in question****.* ***Specify the conditions and timetable for access to this data.***

*The methodology also includes Open Science practices, namely: data management, reuse of existing data sets, development or contribution to open source software and / or standards, and adopting permanent identifiers for all research products*

**⚠ *Concerning PRCI proposal,*** *it is mandatory for applicants to provide the scientific contribution of the French and foreign teams.*

## Ability of the project to address the research issues covered by the chosen research theme

*Ability of the project to address the research issues covered by the chosen scientific theme (cf. §G. Scientific themes covered by the* [*Generic Call for Proposals 2024*](https://anr.fr/fileadmin/aap/2024/aapg-2024-en.pdf)*).*

**⚠ *Section d. only for PRCI proposals.*** *Other projects having justified their positioning in the pre-proposal submitted in step 1 can delete this section d.*

# Organisation and implementation of the project

***This paragraph refers to the evaluation criteria “Organisation and implementation of the project”, cf. sub-criteria in*** [*AAPG2024 Guide*](https://anr.fr/fileadmin/aap/2024/aapg-2024-guide-en.pdf)

## Scientific coordinator and its consortium / its team

* ***In the case of a collaborative research project (PRC, PRCE, PRCI),*** 
  + *Present the scientific coordinator, his/her experience in the scientific field (including the foreign scientific coordinator in a PRCI proposal), his/her involvement rate.*
  + *Present the partners and their complementarity to reach the goals: demonstrate the quality and complementary nature of the consortium specifying the identity of the scientists involved and their institution, their rate of implication, and all other items providing a framework for judging the quality, complementarity of partners and consortia and the effectiveness of the collaboration.*
  + *Complete the following table including information concerning the involvement of the scientific coordinator and partner’s scientific leader in regional, national and international on-going projects[[1]](#footnote-1).*

**Implication of the scientific coordinator and partner’s scientific leader in on-going project(s)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name of the researcher | Person.month | Call, funding agency, grant allocated | Project’s title | Name of the scientific coordinator | Start - End |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

**⚠ The CV of the scientific coordinator and partner’s scientific leader (including foreign partners in the case of a PRCI project) must be filled in online (in** [**IRIS**](https://iris.anr.fr/en/login)**) before the closure deadline for stage 2.**

* ***In the case of a Young Researchers Project (JCJC),*** 
  + *Present the scientific coordinator, his/her position within the organisation of the host laboratory for the duration of the project (Please note: the young researcher's salary is not an eligible expense: specify the source of salary for the duration of the project, if applicable), his/her experience in the scientific field of the project, his/her involvement in the project, including his/her rate of implication.*
  + *Present the team, its quality and complementarity to reach the objectives: demonstrate the quality and complementary nature of the team specifying the identity of the scientists involved, their institution, their rate of implication and all other items providing a framework for judging the quality and complementarity of the team, and the effectiveness of the collaboration.*
  + *Explain the project's capacity to promote the scientific independence of the young researcher (for assessment of the project's suitability for the JCJC funding instrument, cf. objectives of the instrument in the* [*text of the AAPG 2024*](https://anr.fr/fileadmin/aap/2024/aapg-2024-en.pdf) *call : increased level of responsibility, development of the young researcher's own team, development of his/her own theme of research, development of his/her international visibility).*
  + *Complete the following table including information concerning the involvement of the scientific coordinator in regional, national and international on-going projects[[2]](#footnote-2).*

**Implication of the scientific coordinator in on-going project(s)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name of the researcher | Person.month | Call, funding agency, grant allocated | Project’s title | Name of the scientific coordinator | Start - End |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

**⚠ The CV of the scientific coordinator must be filled in online (**[**IRIS**](https://iris.anr.fr/en/login)**) before the closure deadline for stage 2.**

* ***In the case of a single-team research project (PRME),***
  + *Present the scientific coordinator, his/her experience in the scientific field of the project, his/her involvement in the project including his/her rate of implication.*
  + *Present the team: indicate the identity of the team members involved, their expertise to achieve the objectives, their status and rate of implication, and all other items providing a framework for judging the quality and complementarity of the team members. Describe the position of the team or project-team in the laboratory and demonstrate the sustainability of the team or project-team for the duration of the project.*
  + *Complete the following table including information concerning the involvement of the scientific coordinator in regional, national and international on-going projects[[3]](#footnote-3).*

**Implication of the scientific coordinator in on-going project(s)**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Name of the researcher | Person.month | Call, funding agency, grant allocated | Project’s title | Name of the scientific coordinator | Start - End |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

**⚠ The CV of the scientific coordinator must be filled in online (**[**IRIS**](https://iris.anr.fr/en/login)**) before the closure deadline for stage 2.**

**⚠ A PRME project must involve a minimum of 1.5 permanent ETPR:** lecturer (EC(PR/MCF), researchers (DR ou CR), research engineer (IR) and project engineer (IE), including ETPR of the coordinator. Emeritus researchers, even if they can participate in the PRME project, are not counted. For lecturers, the calculation is based on 100% of their research time.

If necessary, the laboratory director's attestation can be corrected in step 2 to meet these expectations of involvement.

The information in the attestation must be in accordance with the information detailed in the scientific document.

## Implemented and requested resources to reach the objectives

*Describe the means – those previously available and those requested – to achieve the objectives.*

* ***Scientific and technical justification of the requested means*** *– per item of expenditure and by partner -–,* ***linked to the objectives of the proposal****.*
* *Summarise the requested funds in the table below in accordance with the information filled in on the submission website* [*IRIS*](https://iris.anr.fr/fr/login) *and with ANR’s grant allocation rules ([règlement relatif aux modalités d’attribution des aides de l’ANR](http://www.agence-nationale-recherche.fr/RF) ).*
* *Description of the context in terms of human and financial resources* ***available thanks to previous or ongoing projects, ongoing or future co-funding request****.*
* *If a partner is relying on its own funds, justify the available means to realise its tasks.*

**⚠***The sub-criteria “Appropriateness of implemented and requested resources to the project’s objectives” is as important as the other sub-criteria.* ***The reviewers will wait for a high level of detail in the calculation and its scientific justification.***

*Examples: What kind of contract for the temporary staff, duration, for which task? What kind of instrument, for which task, why buying instead of renting? What kind of mission (conferences, meeting, data collection, etc.), national / international, for how many people, how much time/how many times?*

**⚠ *Concerning PRCI proposals,*** *it is mandatory for applicants to provide the following information in the scientific document*

*- Presentation of the foreign scientific coordinator and foreign partners;*

*- Financial data, broken down by item of each expenditure by foreign partners.*

**Partner 1: XXXXX**

Staff expenses (in French*: “Frais de personnels”*)

*Costs linked to the researchers, engineers, technicians and other scientific staff affected to the project; in the case of a JCJC project: cost of partially releasing the young researcher from teaching duties.* ***Justification in relation to the scientific objectives.***

Instruments and material costs (in French *: “Instruments et matériels”*)

*Acquisition, depreciation or rental costs of instruments or material and the scientific consumables specifically used for the achievement of the project.* ***Justification in relation to the scientific objectives.***

Building and ground costs (in French *: “Batiments et terrains”*)

*Rental costs of new premises and lands or the fitting of premises or pre-existing lands for the use of the project.* ***Justification in relation to the scientific objectives.***

Outsourcing / subcontracting (in French*: « Prestations de service et droits de propriété intellectuelle »*)

*Acquisition costs of (1) Licences, patent, brand, software, database, copyrights etc.; (2) Subcontracting costs; for the achievement of the project.* ***Justification in relation to the scientific objectives.***

Overheads costs (in French *: “Frais généraux non-forfaitisés”*)

*Missions expenses and travel costs of the permanent and temporary staff affected to the project; conferences organisation costs. Other operating expenses.* ***Justification in relation to the scientific objectives.***

**Partner 2: XXXXX**

Staff expenses

Instruments and material costs

Building and ground costs

Outsourcing / subcontracting

Overheads costs

**Partner N: XXXXX**

Staff expenses

Instruments and material costs

Building and ground costs

Outsourcing / subcontracting

Overheads costs

***Requested means by item of expenditure and by partner\****

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Partner**  ***XXX*** | **Partner**  ***XXX*** | **Partner**  ***XXX*** | **Partner**  ***XXX*** |
| Staff expenses, including costs of a partial release from teaching obligations in a JCJC project |  |  |  |  |
| Instruments and material costs |  |  |  |  |
| Building and ground costs |  |  |  |  |
| Outsourcing / subcontracting |  |  |  |  |
| Overheads costs |  |  |  |  |
| Administrative management & structure costs\*\* |  |  |  |  |
| **Sub-total** |  |  |  |  |
| **Requested funding** |  | | | |

\* The amounts indicated here must be strictly identical to those entered on the website. If both information are not consistent, if they were badly filled in or lacking, **the information entered online will prevail on those reported in the scientific document**.

*\*\** For marginal cost beneficiaries, these costs will be a package of 14.5% of the eligible expenses. For full cost beneficiaries, these costs will be a sum of max. 68% of staff expenses and max. 7% of other expenses. These costs are not justified.

# Impact and benefits of the project

***This paragraph refers to the evaluation criteria “Impact and benefits of the project”, cf. sub-criteria in*** [*AAPG2024 Guide*](https://anr.fr/fileadmin/aap/2024/aapg-2024-guide-en.pdf)

***For all funding instruments:***

*Describe in what scientific fields and eventually economic, social or cultural field project results may have an impact, in the short, medium or long term.* *Detail the initiatives covering relations between science and society (e.g. media initiatives, participation at science festivals, etc.) jointly organised with professionals working in the fields of scientific, technical and industrial culture (i.e. mediators, journalists, etc.) and that will be held throughout the duration of the project and after completion.*

***For a PRCI project,***

* + *Describe the strategy for disseminating and exploiting results, including potential initiatives promoting scientific, technical and industrial knowledge, highlight value added by European or international cooperation, and the contribution of this cooperation to the French scientific community.*

***For a PRCE project,***

* + *Describe actions to transfer technology and innovation to the social and economic world, including potential initiatives to promote scientific, technical and industrial culture.*

***For a PRC, a PRME or a JCJC project,***

* + *Describe how results will be disseminated and exploited, including potential initiatives to promote scientific, technical and industrial culture*

# References related to the project

***This paragraph refers to the evaluation criteria « “Quality and scientific aim”, cf. sub-criteria in*** [*AAPG2024 Guide*](https://anr.fr/fileadmin/aap/2024/aapg-2024-guide-en.pdf)

*List the bibliographical references used for the proposal.*

*Please, fill in “usable” references, i.e. including the first co-authors, complete title, title of the journal, year, etc. If available, please complete these references (but not replace) by indicating the « open access » link to improve accessibility for the reviewers.*

*Preprints are allowed, especially those referencing preliminary data.*

*Impact factors are prohibited.*

***The bibliography must be included in the 20-page limit.***

***A successful submission does not only refer to the writing of a clear scientific document, but also to an early and consistent completion of*** [***IRIS***](https://iris.anr.fr/fr/login)***. Please check, among other things, the following points:***

***□*** *Is the French / English title of my project clearly indicated in the dedicated field? Same for the French / English summary of my project? No typos in the title of my project? Does the title or abstract of my project not include any information that could hinder the subsequent patent submission?*

***□*** *Concerning the “memory-effect”: Have I checked the eligibility of my project for this process (project not selected for the AAPG 2023 and resubmitted to the AAPG 2024 with the same coordinator, the same funding instrument and similar scientific objectives, excluding PRCI projects for which the foreign agency was "lead agency” in 2023)? Have I correctly completed the field "Explain the changes made between the project submitted to this edition of the call and the project submitted to the previous edition?”.*

*This field is intended for panel members to assess the progress of your project between the two editions of the call, so it is preferable to write it* ***in English*** *so that all panel members can access it.*

*□ Does the partnership described in the scientific document comply with the partnership filled in online: identity of the coordinator, the partner’s scientific leaders and main people involved in the project, including foreigners in the case of a PRCI project?*

*□ Is the requested fund -justified in the scientific document- identical to the requested fund filled in on* [*IRIS*](https://iris.anr.fr/fr/login)*? In the case of a PRCI project, is the fund requested from the foreign agency justified in the scientific document identical to the fund requested from the foreign agency filled in on* [*IRIS*](https://iris.anr.fr/fr/login)*?*

*□ In the case of a PRME project, do I have the expected 1.5 ETPR? Does my PRME certificate need to be updated following any feedback from the panel ?*

*□ Is the online form complete at the closing date and time?*

*□ Does my scientific document respect the limit of 20 pages? Is it in pdf format? Does it meet the expectations of the evaluation criteria and sub-criteria applicable in stage 2? Have I uploaded the latest version of my scientific document on* [*IRIS*](https://iris.anr.fr/fr/login)*?*

*Projects are evaluated on the basis of the information as completed and submitted on IRIS by the closing date and time, within the limit of 20 pages concerning the scientific document.* ***No changes may be made to the scientific document as deposited on the submission site after the closing date****.* ***No information other than that completed and filed by the closing date and time will be requested from the coordinators or searched in other sources of information.***

*□ Are the CVs of the coordinator and the partner’s scientific leaders, including foreigners in the case of a PRCI project, properly completed on* [*IRIS*](https://iris.anr.fr/fr/login) *at the closing date and time?*

***It is the coordinator's responsibility to ensure that the CVs are completed correctly on the IRIS website by the closing date and time. The "CV of Scientific leaders" tab on IRIS allows the coordinator to check the completion of CVs online. Please note: each CV must be completed by each partner, using the same email address to login as the one used to fill in the person concerned in the partnership.***

*□ In the case of a PRCI project: have my foreign partner(s) taken the necessary steps with the foreign funding agency? (see appendices dedicated to bilateral PRCI collaborations on the* [*AAPG2024 web page*](https://anr.fr/en/call-for-proposals-details/call/generic-call-for-proposals-aapg-2024/)*)*

1. The ANR reserves the right to check this information. [↑](#footnote-ref-1)
2. The ANR reserves the right to check this information. [↑](#footnote-ref-2)
3. The ANR reserves the right to check this information. [↑](#footnote-ref-3)